

Each one of us needs to look after the good of the people around us, asking ourselves, "How can I help?" (Romans 15:2 MSG)

**The Career Transition and Employment Ministry
Presents
Employment Skills Workshop
Saturday, February 9, 2008
8:30 am -1:30 pm
Hope United Methodist Church**



During The Employment Skills Workshop You Will:

- **Be able to uncover your true gifts and talents**
- **Learn how to create a winning resume and cover letter to impress potential employers.**
- **Learn creative job search techniques to find that dream job**

You can pre-register by signing up outside of Fellowship Hall

8:30 am- 9:00 am	Registration and Continental Breakfast
9:00 am - 9:15 am	Opening (Prayer and Worship)
9:15 am -10:15 am	Identifying your Job Skills
10:15 am -10:30 am	Break
10:30 am -12:00 pm	Resume/Cover Letter Writing
12:00 pm -12:15 pm	Break
12:15 pm - 1:00 pm	Job Search Techniques
1:00 pm - 1:30 pm	Questions, Close Remarks, and Prayer

Chairperson, Peter Campbell (email: campbell44@comcast.net)
Co-Chairperson, Kenya Zimmermann (email: k_zimmermann@sbcglobal.net)
Co-Chairperson Debbie Moore (email: hrdebbie@hotmail.com)
Clergy Advisor, Rev. Angelo Henderson
Pastor- Dr. Carlyle Fielding Stewart, III